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SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT

QUOTE DESCRIPTION: REQUEST FOR PROPOSAL ON ESTABLISHMENT OF GIS SYSTEM

QUOTE NO. SCMUQ 13/2019

Request for proposal on establishment of GIS system for Greater Tzaneen Municipality. Quotation documents is obtainable at the Greater Tzaneen Municipality, Finance department, **upon payment of non-refundable fee of R200 payable at the Revenue offices: Greater Tzaneen Municipality, Civic centre, Agatha Street.**

Completed quotation documents with attachments must be in sealed envelope and deposited into the quotation box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as Quote No: SCMUQ 13/2019" bidder's name, postal address and contact details."

Interested service providers must give proof of the following documents to avoid disqualification:

CSD report (Printed between the date of advert and closing date), Certified ID copies of all directors, Statement of municipal rates and taxes for both company and director(s) appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months/ lease agreement (attach 3 months proof of payment for lease), CK/company registration; Valid tax Clearance and Tax pin; Qualifications (Degree/ Diploma in Geomatic/ related field (Geo-information, Cartography and Geography, etc.)), Professional registration with South African Geomatics Council (SAGC); Company Experience, Methodology; certified or original SANAS accredited Valid B_BBEE certificate (combined BBEE Certificate if Joint Venture)/ sworn Affidavit, key personnel experience.

Quotation document will be available on date of advert.

Compulsory briefing session will be on 07 November 2019 at old fire station @ 10H00. Closing date: 15 November 2019 @ 12:00 at council chamber. Public bid opening will be held at the Council Chambers immediately after closing.

Bidders are required to submit original and valid B-BBEE/ sworn affidavit status level verification certificate or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims.

N.B: The evaluation of bid will be conducted in two stages. First stage it be the assessment of functionality as follows: company profile and work experience : 50 Points; Key personnel: 30 points; Methodology: 20 points; **only bidders that obtain 70 points will be evaluated further in terms of 80/20** Preference point scoring system, where **80** points will be allocated for price only and **20** points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS

- The Greater Tzaneen Municipality Supply Chain Management Policy will apply;
- Broad Based Black Economic Empowerment (BBBEE) Act will apply;
- Greater Tzaneen Municipality does not bind itself to accept the lowest or any quotation and reserves the rights to accept the whole part of the quotation;
- Council reserves the right not to appoint;
- No bidder will be appointed if they are not registered on Central Supplier Database
- Council reserve the right to appoint more than one bidders;
- Quotations which are late, incomplete, unsigned, faxed or emailed will not be accepted and
- Contract Period: six months (6 Months).

Technical enquiries should be directed to Mr M. Mathye @ 015 307 8031

Administrative enquiries must be directed to Mr. Z. Modjadji @ 015 307 8251

Mr. B.S. Matlala
Municipal Manager